FICHE D'INSCRIPTION DELF/ DALF (Registration form DELF DALF) 2018

PHOTO

Alliance française de Chandigarh

(Kindly fill in block letters)

1. Code Candidat (candidat déjà immatriculé). If you have already appeared for any of the DELF/DALF exams earlier, please use the same candidate number :	Please attach photocopies of all your previous DELF/DALF certificates, your PHOTO +photo ID proof + signed rules and regulation form for DELF/DALF 0 -
2. Sexe:	M ☐ F ☐
3. Nom Candidat (*Surname*):	
4. Nom du père (*Father's Name*):	
5. Prénom Candidat (*Name*):	
6. Nationalité (*Nationality)*:	
7. Date de naissance (dd/mm/yyyy) (*Date of Birth*):	
8. Pays de naissance (*Country of birth*):	
9. Lieu de naissance (*Place of Birth*):	
10. Langue maternelle (*Mother tongue*) :	
11. Adresse candidat (*Address*):	
12. Code postal (*Pin code)*:	
13. Téléphone / Mobile:	
14. Adresse électronique (*email*):	
15. Inscription à quel examen: (*Registration for which exam*)	A1 A2 B1 B2
16. Mentionnez le domaine pour le C1/C2	

Note: All candidates will have to carry their PHOTO Identity Card in ORIGINAL on the day of the examination without which entry will not be permitted inside the Examination Hall.
Unsigned forms, unsigned rules and regulation for DELF/DALF, signature with discrepancy or Incomplete forms will be rejected.
IMPORTANT: I UNDERSTAND THAT IF I COME LATE FOR THE EXAM, I WILL NOT BE ALLOWED TO ENTER THE HALL

Teacher's name (if you are a student of AF de Chandigarh):_____Signature of candidate: _____

DELF / DALF	DAY	DATE	Exam fee for currently enrolled Alliance Française students Exam Fee + 18% GST	Exam fee for external students Exam Fee + 18% GST
A1	Tuesday	4 September 2018	Rs 2550 + Rs 459 = Rs 3009/-	Rs 6300- + Rs 1134 = Rs 7434/-
A2	Wednesday	5 September 2018	Rs 2750 + Rs 495 = Rs 3245/-	Rs 6800- + Rs 1224 = Rs 8024/-
B1	Thursday	6 September 2018	Rs 3650 + Rs 657 = Rs 4307/-	Rs 7500- + Rs 1350= Rs 8850/-
B2	Friday	7 September 2018	Rs 3850+ Rs 693 = Rs 4543/-	Rs 8000- + Rs 1440 = Rs 9440/-

Receipt no._____ Dated_____ Cash/Draft_____ Total Amount_____

If exam fee is paid by draft please make the draft in favour of *Alliance Francaise* payable at Chandigarh. The DELF/DALF forms sent by post should reach before the last date of registration, otherwise they will not be accepted, Address for sending forms: Alliance Française de Chandigarh, next to Hibiscus Garden, Sector 36-A, CHANDIGARH-160036.

Telephone: 0172-2668627, 2647894, email: info.chandigarh@afindia.org, website: www.chandigarh.afindia.org

KINDLY READ CAREFULLY THE RULES AND REGULATIONS AND THE FOOTNOTE.

RULES AND REGULATIONS GOVERNING DELF AND DALF EXAMINATIONS

1 – SCOPE OF APPLICATION
The general conditions of this document apply to all candidates appearing for the DELF (Diplôme d'Etudes en Langue française), DELF Junior (DELF version junior), DELF Pro (DELF option Professionnelle) and DALF (Diplôme Approfondi de Langue Française) examinations, hereinafter referred to as "DELF / DALF", at any of the examination centres officially approved by the Centre International d'Etudes Pédagogiques in India (Cf. list available on http://www.ciep.fr/delfdalf/annuaire_centres.php).

2 – VALIDITY OF DELF / DALF DIPLOMAS
The DELF / DALF diplomas are given the same recognition as all official diplomas/degrees issued by the French Ministry of National Education and have lifelong validity.

3 – ELIGIBILITY FOR APPEARING FOR DELF / DALF EXAMINATIONS
3.1. Any person wishing to enhance their French language skills may appear for DELF / DALF without any pre-requisites, except for those holding a French degree in secondary or higher secondary public education.
3.2. Appearing for DELF Junior is restricted to candidates aged between 11 to 17 years of age as on the day of the examination. There are no age restrictions on the other versions of DELF / DALF.
3.3. The DELF / DALF diplomas are independent: it is not necessary to be the holder of the former diploma to appear for an examination to obtain either of the two degrees.
3.4. A candidate may appear for several examinations during the same session, but may not appear for two versions at the same level (e.g. DELF A2 and DELF Pro A2).
3.5. A candidate may appear for the same examination as many times as may be necessary for obtaining the desired diploma.However, they may not appear for a diploma they already hold, except if they surrender the already acquired diploma in a formal written letter duly submitted at least four months prior to the examination session (Cf. process given below). A candidate who fares unsuccessfully in the second attempt shall lose the first diploma.

4 – PROCEDURE FOR APPEARING FOR DELF / DALF EXAMINATION
4.1 The candidate must come to the examination centre for registration on the designated registration dates (check timings at Centre). They must fill in a registration form, produce a photo identity card, submit a recent passport-size photograph and pay the registration fees.
4.2. If any candidate had registered for DELF / DALF during a previous session, they must indicate the candidate number that had been allotted to them, regardless of the examination centre.
4.3. The registration fees for each diploma are fixed by the l'Institut français en Inde for all the examination centres in India for one calendar year. For information on the fees, please contact the examination centre of your choice.

5 – CANCELLATION / REIMBURSEMENT
The DELF / DALF registration fees are neither refundable nor transferable.

6 – PROOF OF IDENTITY OF THE CANDIDATES
The candidate must produce a photo identity card at the beginning of each oral and written examination. The examination centre reserves the right to verify the identity of the candidate at any time during the different examination stages.

7 – DELAY
Any candidate arriving late on the date of the DELF / DALF examinations shall be declared "non-admissible" and shall be refused entry to the examination halls. Registration fees shall not be refunded.

8- USE OF UNFAIR MEANS
Using unfair means during examinations constitutes an offence under the French Law of 23 December 1901 on the prevention of the use of unfair means in public examinations and competitions. Any candidate caught in the act of using unfair means or attempting to use unfair means, shall be debarred from appearing for DELF / DAL examinations for five years.

9 – DECLARATION OF RESULTS
Once available, the results will be declared by each of the examination centres in accordance with their respective procedures. Detailed results will not be conveyed by telephone. The grades obtained by candidates in DELF / DALF examinations are confidential and cannot be made public by the examination centre or conveyed to a third party.

10 – REVIEW OF RESULTS OBTAINED
As DELF / DALF are State diplomas, the general rules and regulations of French examinations are applicable to them. Thus, the jury of examiners of the examination centre are sovereign (Conseil d'État - SEBAN - 29.07.83) and no review is allowed against decisions taken in application of this regulation.

11 – COLLECTION OF DELF / DALF CERTIFICATES
11.1. DELF / DALF certificates may be collected at the examination Centre once they are available. Requests for sending the attestation of success in examinations, DELF / DALF certificates or their copies by post or e-mail will not be entertained.
11.2. If a candidate is unable to collect their DELF / DALF certificate in person, they may designate a person to do so through an authorisation letter. The authorisation letter must duly give the identity and the signature of its bearer, attested by the candidate. The bearer of the authorisation letter must also produce an identity card when collecting the certificate.

12 – CHANGES TO DELF / DALF CERTIFICATE
On the day of the DELF /DALF examination, the examination centre circulates a sheet with the candidates' personal information as declared by them during registration (surname, given name(s), date and place of birth, nationality, etc.). By signing this sheet, the candidate attests to the accuracy of the given information. If a candidate detects any error on this sheet, they must immediately inform the examination centre. Any request for change after the day of the examination will attract a fee and delay the issue of the attestation of success and the DELF /DALF certificate.

13 – REQUEST FOR CANCELLATION OF DELF / DALF DIPLOMA
Any candidate desirous of re-appearing for the examination for a diploma they have already obtained must submit an official written request (in English or French) addressed to the President of the DELF /DALF National Jury. The letter must specify that the candidate is giving up the benefit of the diploma already obtained of their own free will, and must enclose the original diploma for destruction. After due consideration of the request and in the event of a positive reply notified in writing by the competent authorities, the diploma will effectively be destroyed. Given the procedures involved, the request must reach the president of the DELF / DALF national jury at least three months prior to the examination session for which the candidate desires to appear. The candidate shall bear the diploma cancellation fees.

14 – RESPONSIBILITY, ACTS OF GOD
The responsibility of the examination centre and its employees shall be limited to wilful misconduct or serious negligence. The centre shall not be responsible in any manner whatsoever in the event that any examination is interrupted due to an act of God (natural calamities, fire, flood, war, administrative instructions independent of the Examination Centre, etc.).

15 – FINAL PROVISIONS
15.1. The general conditions herein laid down are an integral part of the DELF/DALF registration form signed with the examination centre.
15.2. These general conditions are subject to French law and any dispute arising from these shall be referred to the competent French authorities.

I, the undersigned, hereby declare having read the above rules and regulations and accept the conditions laid down herein.

Place: …….. Date : ……

Signature

FULL NAME OF CANDIDATE IN BLOCK CAPITALS

IMPORTANT: To avoid any inconvenience, please collect your attestations by the last date specified on our website and indicate any correction to made (if there is any) on the attestation. After the last date Rs 2500/- will be charged for rectification of the error on the original diploma, and it may take 2 – 4 months or sometimes more.