

ALLIANCE FRANÇAISE DE CHANDIGARH
Next to Hibiscus Garden, sector 36 A, Chandigarh

TEF QUEBEC

Phone n°: 09872381581, 09878081322
(my number)

1. All students **must reach** the Alliance Française de Chandigarh, Next to Hibiscus Garden Sector 36 A, Chandigarh at **at the stipulated time in the programme**. **No late entry will be allowed.**
2. Candidates coming from far off places are advised to reach one day before and locate the Alliance so as to be on time.
3. The programme sent to you is just indicative. The order can change.
4. As these are computer based online exams, the site may face a technical glitch (though quite rare). The Alliance Française will not be responsible in any way if the exam is delayed due to some technical problem of the website.
5. Please bring your **ORIGINAL photo ID proof** (the one indicated in your registration form) & carry it with you all the time. **No entry will be allowed without ORIGINAL ID proof.**
- 6. HYGIENE PROTOCOLE HAS TO BE STRICTLY OBSERVED. Kindly go through it on our website**
7. *Comprehension écrite, Comprehension orale, Expression écrite* will be on the computer. Headphones will be provided for listening. All laptops have a mouse. All laptops have QWERTY keyboard.
8. There will be no pause between *Compréhension écrite* (1 hour) and *Comprehension orale* (40 minutes). 10 minutes break will be given before *Expression écrite*.
9. Kindly bring one black pen, in case you may be asked to write something.
10. Rough sheets will be provided but you will not be allowed to take them.
11. Mobile telephones are not allowed in the examination hall. **USE OF SMART WATCHES IS PROHIBITED.**
12. Communication with each other during the exam is strictly prohibited and can lead to expulsion from the examination hall.
13. While signing the Attendance sheet kindly verify your name, surname & date of birth. **Any error not pointed out will require payment as specified by Le Français des Affaires + processing charges for getting a duplicate certificate.**
14. Kindly read the document “*Conditions inscription and passation du TEF*” on our website <http://chandigarh.afindia.org/tef-canada-general-information/>
15. A photograph of all candidates will be taken at the Alliance Française.
- 16. N.B.: YOU WILL BE UNDER VIDEO SURVEILLANCE THROUGHOUT THE EXAM.**
17. If you are planning to leave Chandigarh immediately after the test, kindly add two to three hours margin to the time indicated for the test to end.